



LAMAR COUNTY LIBRARY SYSTEM  
BOARD OF TRUSTEES

BOARD MEETING MINUTES

**Date:** November 18, 2025  
**Time:** 1:30 PM  
**Location:** Lamar County Board of Supervisors Meeting Room

**Presiding:**

Mrs. Peggy Moore

**Members Present:**

Mrs. Jenny Thames

Mrs. Deborah Gallagher

Mr. Kent Hudson

Mrs. Barbara Hahn

**Members Absent:**

**Others Present:**

Brianna Williams, Director

Staff: Bridgette, Chris, Emilee, Sherri, Deb

**CALL TO ORDER:**

Chair Moore called the meeting to order at 1:35 P.M.

**AGENDA:**

*Motion to approve agenda:* Barbara Hahn    *Second:* Jenny Thames    All approved.

**PUBLIC FORUM:**

None. The meeting was open to the public, we had no public visitors and no one on the agenda to speak.

**CONSENT AGENDA: Items (A through F)**

- A. Approval of the January 2025 Board Minutes**
- B. Personnel Matters**
  - a. None
- C. Financial Reports**
  - a. Bank Reconciliation
  - b. Budget vs. Actual
- D. Inventory Matters**
  - a. Deletion List
- E. Policy Matters**
  - Drug and Alcohol Policy
- F. Technology**
  - a. None

*Motion to approve consent agenda items (A through F):* Kent Hudson    *Second:* Barbara Hahn  
All approved.

**BUSINESS MATTERS/ DISCUSSION AGENDA ITEMS**

- A. Budget Matters**
  - a. Budget Edits

*Motion to approve budget edits:* Kent Hudson    *Second:* Jenny Thames    All approved.

- B. Additional Matters**
  - a. Approval to follow the Governor's Proclamation and close library branches on November 27 and 28, 2025 for Thanksgiving, December 25 and 26, 2025 for Christmas, and January 1 and 2 for New Year's Day, and to work until 12 on November on November 26<sup>th</sup>; and close December 24<sup>th</sup> and 31<sup>st</sup> with administrative time to allow for staff travel during the holidays and to take advantage of an energy saving opportunity.

*Motion to approve holiday schedule:* Jenny Thames    *Second:* Deborah Gallagher All approved.

- C. Under Advisement**
  - a. None
- D. Director's Report**
  - a. Future Board Meetings
    - i. January 20, 2026
    - ii. March 17, 2026

- iii. May 19, 2026
- iv. July 21, 2026
- v. September 15, 2026

E. Branch Reports

- a. None

**EXECUTIVE SESSION:**

*Motion to move into executive session:*

*Motion to leave executive session:*

**ADJOURN:**

*Motion to adjourn the meeting:* Barbara Hahn      *Second:* Deborah Gallagher      All approved

Minutes recorded and respectfully submitted by: Brianna Williams, Director

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Accepted and Approved by Board of Trustees : Peggy Moore, Chair of the Board of Trustees

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